

## Guidelines for APCERT POC Arrangements

### Implementation of POC Arrangements

1. APCERT members are required to nominate a Point of Contact (POC) for each of their respective economies. This POC is unique for each economy and should be agreed within each economy. **(Please note this represents a change from paragraph 3.2 in the Proposal for Establishing APCERT).** In providing guidance to economies to nominate a POC for their economy, the POC should be a leading CSIRT within their economy that has broad responsibility and operational capacity within their economy as a whole, including among industry, vendors, ISPs and law enforcement.
2. POCs should provide contact details to the APCERT secretariat. The APCERT Operational Member designated by their economy for the POC task should fill in the APCERT 'POC-form.doc' and email it to the APCERT secretariat.
3. The POC should use PGP keys for their role and/or organisation. They should not use PGP keys for individuals. POCs should also be reachable via telephone 24 x 7, preferably one that also uses SMS technology.
4. It is the responsibility of each APCERT member to ensure that its POC information is correct at all times and to inform the APCERT secretariat when POC information changes.
5. The POC Arrangements assume that each APCERT member has already established policies in place for how it will respond to requests for assistance (particularly related to incident response) from other organisations. It may be necessary to revise these policies to align with the APCERTS POC Arrangements, or, if such policy guidelines do not currently exist, it is required that they be established. They should include guidelines for how the APCERT member will respond to and/or prioritise requests for assistance (particularly related to incident response) from:
  - a) APCERT POCs;
  - b) organisations in your own constituency;
  - c) other APCERT Operational Members;
  - d) APCERT Supporting Members;
  - e) other organisations, CSIRTs or CERTs that are not in the above categories.

### Sharing of POC Arrangements

6. POC Arrangements will be posted to the APCERT secure web site for use by APCERT POCs, APCERT Operational Members.
7. The contact information for APCERT POCs is restricted to APCERT Operational Members that are tasked with POC duty for their economy and are not to be disclosed without prior consent of the APCERT POC.

### Future Sharing of APCERT POC Arrangements

8. The APCERT SC will decide if and how APCERT will establish POC Arrangements with other CERT/CSIRT groups in other geographical regions or with individual CSIRTs outside of the APCERT region.